



REQUEST, AUTHORIZATION, CONSENT AND RELEASE FOR BACKGROUND INFORMATION

I: _____
LAST NAME FIRST NAME MIDDLE NAME (PLEASE INCLUDE Jr., Sr., II, III Etc.)

Understand that in conjunction with my application for employment, _____ ('the company') will use the services of an outside agency to research and verify the information I have provided on my application for employment including my personal and/or criminal background, character, professional standing, work history, and qualifications. This agency will provide a report to 'the company'. 'The company' uses GBAC Human Resources Consulting Group, LLC, (GBAC HRCG) a consumer-reporting agency, as an agent to perform background verifications.

GBAC HRCG will utilize various sources of information it deems appropriate including but not limited to: credit reporting agencies, Workers Compensation records, Department of Motor Vehicle records, criminal conviction records, current and former employers, military records, education records, professional and personal references.

I request, authorize and consent to the release and disclosure of any and all information including but not limited to the above to 'the company' and GBAC HRCG and understand that it may contain information about my background, mode of living, character, personal characteristics and general reputation. If I am hired or retained as an employee; this authorization in original or copy form shall be valid as authorization to obtain additional Investigative Consumer Reports for the duration of my employment.

According to the Fair Credit Reporting Act, I will be notified by 'the company' if employment is denied whole or in part because of information obtained from a Consumer Reporting Agency. Additionally, I understand that I have a right to obtain a copy and review any derogatory information contained in my report. I further understand that when requesting a copy of the report, proper identification will be required and I should direct my request to: GBAC HRCG, 23 Maiden Lane, North Haven, CT 06473, 203-239-3843.

LAW ENFORCEMENT AGENCIES AND OTHER ENTITIES FOR POSITIVE IDENTIFICATION PURPOSES REQUIRE THE FOLLOWING INFORMATION WHEN CHECKING PUBLIC RECORDS. IT IS CONFIDENTIAL AND WILL NOT BE USED FOR ANY OTHER PURPOSES. I HEREBY RELEASE 'THE COMPANY' AND ITS' AGENTS, GBAC AND ALL PERSONS, AGENCIES, AND ENTITIES PROVIDING INFORMATION OR REPORTS ABOUT ME FROM ANY AND ALL LIABILITY ARISING OUT OF THE REQUEST FOR OR RELEASE OF ANY OF THE ABOVE MENTIONED INFORMATION OR REPORTS.

Signed _____ Today's Date _____

Printed Name _____ Position Applied For _____

Social Security Number _____ Date of Birth _____ Driver's License Number _____ State _____ Phone Number _____

Other names you have used or are also known as: _____

Current Address:
Street _____ Apt. # _____ City _____ State _____ Zip Code _____ How long here? _____

Previous Address:
Street _____ Apt. # _____ City _____ State _____ Zip Code _____ How long here? _____

May we contact your current employer? Yes No

Employer Use Only — Please indicate which services to perform.

- Criminal History Check SSN Verification Credit Report
Education Verification Employment Verification Drug Screen
Public Record Scan Motor Vehicle Record Check

Submit Request to:
Fax: 866-935-1354 Email: pwilkens@gbac.com

Please note: when requesting an education verification you must provide the name of the educational facility, state in which it is located, dates of attendance and degree obtained—for employment verification, please provide the name, address, dates of employment and last job title.

203.239.3843 - office 203.985.1717 - fax 23 Maiden Lane, North Haven, CT 06473 www.gbac.com

Identifying Problems, Delivering Solutions